

Essay Competition Regulations

Note: The following submission requirements apply to all essay competition categories.

Manuscripts

Manuscripts may be submitted in English or French and can only be submitted in ***one*** of the essay competition categories. The essay should not have been previously offered for publication to the CAMRT or to any other organization, nor submitted for any previous CAMRT competition. Manuscripts that are deemed to be largely aimed at promoting a commercial end will not be accepted.

Essays must be between 1,000 and 8,000 words in length. The essay must be directly related to the practice of radiological technology, radiation therapy, magnetic resonance or nuclear medicine, or to such subjects as education and training, administration, or communications within these fields as described in the essay categories.

To ensure a fair judging process, we request that the author(s) not be identified on the manuscript or on accompanying illustrations. In addition, institutions and other locales should not be named in the manuscript and illustrations and we suggest the use of generic terms throughout the text (i.e., “the hospital,” “our department”). Entries that do not meet this requirement will be disqualified.

Where there is a joint submission, only the lead author is required to be a medical radiation technologist and a CAMRT member.

With regard to student submissions, confirmation is required that the author will still be a student at the time of the submission deadline.

Format: Type the manuscript, double-spaced, on one side of white bond paper, 8 ½" x 11" (21.6 cm x 27.9 cm), with margins of at least 1 ½" (4 cm.). Do not justify right margins. Begin each of the following sections on separate pages in the following order: title page, abstract, text, references, bibliography, tables (each on a separate page), and legends. Number pages consecutively, beginning with the title page. Type or print the page number in the upper right-hand corner of each page. Paragraphs should begin with an indentation of at least five spaces. Handwritten changes are not acceptable.

Title Page: The title page should include a concise, informative title.

Abstract: An abstract of between 150 to 200 words is required. The abstract should include information relative to the objective of the essay, an outline of the areas covered in the essay and a conclusion. If your submission describes a research initiative, emphasize new and important aspects of the study or observations. No abbreviations or references should appear in the abstract.

Text: To facilitate the publication of essays we suggest that the text be formatted according to the criteria outlined by the Editorial Board of the Journal of Medical Imaging and Radiation Science. This is especially important for the submission of scientific and research papers. Please consult the instructions to authors posted in the publications section of the CAMRT web site at www.camrt.ca.

Tables and illustrations: Please refer to the instructions to authors for the CAMRT Journal in the publications section of the CAMRT Web site.

Ethical and Legal Issues: No reference to any patient's identity should be made anywhere in the manuscript. Such information as names, initials, hospital numbers, dates and personal histories must be avoided. Written consent must be obtained from patients for the use of any photographs. As for the names of medication, whenever possible, the appropriate generic name of the medication should be used.

Submission of Manuscript

Complete the online entry form in the Awards Program section of the CAMRT website and attach your manuscript and illustrations. Manuscripts should preferably be in PDF format. If you are not able to create a PDF file, then submit the manuscript in Word format. Illustrations should be forwarded as a Jpeg or Tiff file. All essays entered in accordance with competition regulations will be acknowledged.

Eligibility Exclusions

The following individuals are not eligible to participate in the Essay Competition: members of the CAMRT Board of Directors, association employees, the current year's essay competition judges, CAMRT members who are employed by manufacturers of medical equipment, accessories or supplies in the field of medical radiation technology, and the current year's Welch Memorial Lecturer.

Deadline

Online entry forms and an electronic copy of your manuscript must be submitted by midnight EDT March 29th.

Presentation of Essay Competition Awards

Essay competition awards are presented during the CAMRT Annual General Conference. Winners receive a complimentary ticket to the social function where the awards are presented. Award recipients who are unable to attend the conference will receive their awards after the conference.

Publication of Essays

Winning essays may be published in the *Journal of Medical Imaging and Radiation Sciences*. Authors of non-winning essays of sufficient merit may also submit them to the journal for consideration. All essays will be subject to JMIRS' peer-review process and subject to other journal publication requirements with regard to copyright, ownership, etc.

Judging Criteria

A minimum of 75 % must be obtained in order for a winner to be declared in any category. Certificates of Merit will be awarded for essays that place within five (5) marks of the winning essay in each category. Winners will be notified by the first week of May.

Qualifying entries in all essay categories are judged against the same criteria. Individual critique forms will be completed to assess:

• Educational / technical value	-	30 %
• Research and / or interpretation of technical data	-	20 %
• Originality of subject matter	-	20 %
• Writing style and structure	-	15 %
• Logical presentation of subject / issue presented	-	15 %

Total

100%

A caution about plagiarism

Plagiarism – taking ideas, wording, or otherwise using someone else's work as your own – is cause for immediate disqualification. Be sure to provide proper references for any material used verbatim from other sources and for observations or conclusions derived from others' work.